



**Development Editor – *Environmental Science & Technology, Environmental Science & Technology Letters, Journal of Agricultural and Food Chemistry***

The American Chemical Society is the world's largest scientific membership association and one of the top ten science publishers in the world. The Publications Division of the American Chemical Society provides to its members and the worldwide scientific community a comprehensive collection of high quality information products and services for the practice and advancement of the chemical sciences. The Division publishes a weekly magazine, over 50 high-quality scholarly journals focused on chemistry and chemistry-related topics, and peer-reviewed books developed from ACS symposia (ACS Symposium Series).

Global Journals Development encompasses three major business units. Editorial Development, through its Publishers, focuses on the effective operations and strategic expansion of the suite of ACS Publication's journals. This team delivers new products on an annual and ongoing basis, based on an assessment of the existing portfolio relative to the research landscape. Editorial Development provides strategic guidance to ACS Editors-in-Chief to maximize the impact and success of the journals. Open Access Programs, a part of the unit expected to grow in prominence in the coming years, is focused on the strategic development of the open access programs including (currently) two high profile journals, a preprint server, and a substantial non-traditional revenue stream from across the portfolio of titles. Editorial Services primarily focuses on the overall operations related to more than 550 journal editors and their editorial offices. This group oversees the effective implementation of the entire peer review process and is responsible for developing and implementing strategies to ensure this core competency upholds the quality and integrity standards expected of ACS journals.

The Global Journals Development group is the primary ACS editorial and business contact for journal editors, who are located throughout the world and ensure the quality of content published through a rigorous and customer centric peer review process. Robust submission of high-quality, uniformly prepared manuscripts ensures that ACS journals remain most trusted, most cited, and most read. This objective offers opportunities for efficiencies in downstream publication and optimization of display and delivery of published content. Global Journals Development is central to ensuring the editors and editorial direction of the journals optimally serve the mission of the ACS.

***ACS International is currently seeking a Development Editor to be based in Oxford, United Kingdom.***

The Development Editor is responsible for the day-to-day management of three of our world-class applied chemistry journals *Environmental Science & Technology*, *Environmental Science & Technology Letters*, and *Journal of Agricultural and Food Chemistry*. S/he will work with Editors and ACS staff to develop and implement publishing strategies and editorial initiatives to sustain and enhance the journals' standing within the global chemistry community to ensure their continued growth and success. The Development Editor will collaborate with the Editors in planning, recruiting, and editing commissioned content, and monitor progress of the journals against competitors. S/he works with ACS staff from Global Production Operations; Editorial Services; Digital Strategy and Publishing Platforms; and Marketing, Sales and New Product Innovation to implement strategic initiatives for the journal, ensuring the publications are produced on time, on budget, and with appropriate levels of quality. The Development Editor will represent the journals within the scientific community through laboratory visits and conferences, both domestic and international. The incumbent reports to the Associate Publisher, Editorial Development.

The qualified candidate should be comfortable working with internal and external stakeholders, including editors and authors. Ability to communicate clearly with a variety of contacts is essential. The incumbent will collaborate with the Associate Publisher in developing, refining, and implementing editorial initiatives to ensure the portfolio's continued growth and success. The individual must be a self-starter, with a strong record of accomplishment in scientific research in environmental chemistry, environmental engineering, or related chemical disciplines. The Development Editor should be familiar with multiple research communities, have a working understanding of the peer-review process, and be able to multitask successfully to meet deadlines.

## Position Accountabilities

- Define and drive strategic growth of Environmental Science & Technology, Environmental Science & Technology Letters, and Journal of Agricultural and Food Chemistry through development and management of editorial initiatives; monitor competitor journals and reporting on issues/trends to Editors and ACS staff at regular intervals, including during annual Editors' and Editorial Advisory Board Meetings; develop and implement near and long-term strategic plans and priorities; assist in drafting monitoring reports on journal performance.
- Identify, implement, and promote strategies for the applied portfolio to diversify and grow authorship, personalize outreach to key international communities, further enhance the role and legacy of each journal, and monitor emerging trends to identify new opportunities for Environmental Science & Technology, Environmental Science & Technology Letters, and Journal of Agricultural and Food Chemistry.
- Identify, build relationships with, and recruit new authors and research communities for Environmental Science & Technology, Environmental Science & Technology Letters, and Journal of Agricultural and Food Chemistry in order to commission high quality content. Manage workflows for invited reviews and features content (including working with authors to improve the technical quality of the work). Collaborate with Editors-in-Chief and other stakeholders to deliver content for publication consistently.
- Collaborate with the Editors-in-Chief to identify and recruit new Associate Editors for the journals.
- Develop and implement new features, services, and products for the publications portfolio in applied research areas.
- Represent the journals at site visits, strategic scientific conferences, and exhibits to acquire and maintain a deep understanding of the needs and trends within the communities served by the journals and publications portfolio. Maintain contact with authors, reviewers, and outside experts including those in the publishing industry.
- Coordinate with other departments (Global Production Operations; Editorial Services; Web Innovation; Digital Strategy and Publishing Platforms; Marketing, Sales and New Product Innovation; and others) to ensure efficiency, timeliness, and overall high quality of the published product and to move forward strategic initiatives.

## Required Skills

Combined 5+ years of relevant training and experience in an academic or industrial chemistry setting. Advanced degree (Ph.D.) in the sciences a plus, ideally in environmental sciences or chemistry; experience in STM publishing a plus. Excellent written and verbal communication with both technical and nontechnical audiences, decision-making, leadership, and analytical skills required. This position is based in the Oxford, United Kingdom office of the American Chemical Society and requires some travel.

*To apply for a position, please submit your cover letter and CV to [recruiting@acs.org](mailto:recruiting@acs.org)*